

Vacancy Announcement

Professional Staff Assignment – UniServ Director, Northern Colorado UniServ Unit (NCUU)

The Northern Colorado UniServ Unit is seeking qualified candidates for the position of UniServ Director. This position services the northern area of Colorado with their office located in Greeley.

Date of Posting : March 23, 2020

Closing Date: May 1, 2020

UniServ Description:

The Northern Colorado UniServ Unit is a Local Option UniServ Unit that encompasses nine (9) local associations, which include teachers and educational support personnel. Northern Colorado has a current membership of 1,600. There are traditional bargaining, interest-based bargaining and meet and confer locals.

The office is staffed with one Program Assistant/Office Manager in addition to the UniServ Director. Both are responsible to the UniServ Unit Council. The office also houses the full-time release president of the Greeley Education Association. The Director's position involves some daily travel to meet with local leaders and/or administrators, and evening and weekend work. NCUU has an active bargaining council and membership cadre.

The office is centrally located in Greeley, which is a diverse and, growing community of over 100,000 residents. Weld County encompasses 4,000 square miles of small industrial and agricultural communities. These communities make up the remainder of the Locals in the Unit; Fort Lupton, Highland (Ault, Pierce), Eaton, Windsor & Severance, Weld Central (Keenesburg, Hudson), Valley (LaSalle, Platteville, Gilcrest), Johnstown-Milliken, Platte Valley (Kersey).

Qualifications required:

Bachelor's Degree

Knowledge of educational issues, challenges and opportunities

Oral and written communication skills, good listening skills

Excellent organizational and time management skills

Experience as an effective organizer in membership, collective bargaining, political action, member rights and advocacy

Knowledge in the areas of employment relations and grievance processing

Expertise in training and facilitating groups

Works effectively with people from varied backgrounds and positions, i.e., members, superintendents, school boards, and community members

Technological skills for effective unit engagement

Professionalism in appearance, judgement and tone

Builds and maintains effective working relationships

Additional Qualifications Desired:

Self-directed with a strong work ethic

Proven ability to use good judgment in decision-making

Dependable and committed advocate for all association members

Ability to anticipate organizing opportunities, future organizational trends, and conflict issues

Strong personal and professional characteristics such as flexibility, integrity, assertiveness, decisiveness and a sense of responsibility

Effective people skills and the ability to maintain a sense of humor

Compensation and benefits:

This is a bargaining unit position with a competitive salary range based upon qualifications and experience. An excellent fringe benefits package is provided as defined in the collective bargaining agreement, including health, life insurance, pension plan, vacation days, and sick and personal leave.

Application process:

Applicants will not be considered unless they include a letter of interest, and a resume with three (3) references. Resumes must be received by May 1, 2020.

Applications may be submitted by email or U.S. Mail.

Email to: j.p.ryan@comcast.net

OR

Mail to: John Ryan, Unit Chair, Northern Colorado UniServ Unit; 1116 13th Street, Greeley, CO 80631.

NCUU is an Equal Opportunity Employer

Women, Ethnic Minorities, and LGBTQ Individuals are Encouraged to Apply